

Town of Elbridge Planning Board

Proposed Minutes

March 9, 2011

Chairman Tim Filkins, Members Karen Carney, Dan Leary, Floyd Duger and John Stevenson were present at the meeting. Secretary/Alternate Member, Judy Vollmar, Town of Elbridge Attorney Dirk Oudermool and Town Board Member Rita Dygert were present.

Approval of Minutes:

A motion was made by Member Leary and seconded by Member Dugar to approve the minutes of the February 9, 2011 meeting.

RECORD OF VOTE

Chairman Tim Filkins	(Yes)
Member Dan Leary	(Yes)
Member Floyd Duger	(Yes)
Member John Stevenson	(Yes)
Member Karen Carney	(Abstained)

Motion Carried

Correspondence

Chairman Filkins notified all members of the Planning Board that a copy of the Town Codes Report for February was available for review.

Public Hearing

Applicant: John and Mildred Tracey

Chairman Filkins read the Legal Notice and opened the Public hearing. Nobody spoke either in favor or opposed to the proposed subdivision. The hearing was closed at 7:08 PM.

Old Business

Applicant: Amos Brown

Attorney Oudemool indicated that the surveyor had sent him drawings and there didn't appear to

be any changes. Some deeds were also sent, there is an existing Right of Way, and the applicant is willing to give the town a right to widen the right of way if one day it needs to be made into a town road. Atty. Oudemool felt that no title work needs to be done by him. An issue had been raised about possibly of requiring a build out of the Turnaround on the Brown property. Chairman Filkins stated that we will need two (2) Mylar and four (4) paper copies of the maps. We held the Public Hearing in November, SEQR has been done, and everything has gone to the County Planning Board for their review. The County Planning Board comments were usual except that the septic system needs to be approved by the County Health Dept. A motion to waive the Preliminary Plat Approval was made by Member Stevenson and seconded by Member Leary.

RECORD OF VOTE

Chairman Tim Filkins	(Yes)
Member John Stevenson	(Yes)
Member Dan Leary	(Yes)
Member Floyd Duger	(Yes)
Member Karen Carney	(Yes)

Motion Carried

A motion to approve the Final Plan dated 9/3/2010 and revised on 2/17/2011, was made by Member Dugar and seconded by member Stevenson.

RECORD OF VOTE

Chairman Tim Filkins	(Yes)
Member Floyd Duger	(Yes)
Member John Stevenson	(Yes)
Member Dan Leary	(Yes)
Member Karen Carney	(Yes)

Motion Carried

Atty Oudemool will correspond back to the applicant advising him that we need two (2) mylar and 4 paper copies. One of the four (4) paper copies will be kept by the County Health Department. Chairman Filkins informed the board that for parcels less than five (5) acres the County Health Dept. now needs a separate drawing showing a completed septic system design before they will Approval stamp the Subdivision plan. They will keep a paper copy of the subdivision in their file.

Tim had spoken with the County Clerks office and they faxed him a copy of their procedures revised 5/27/2009. He went through the procedures and called each department in their procedure to determine whether or not they are taking a copy, a paper copy or how many to determine where all the drawings are going. As a result, from this point forward, all applicants will need to present the Town Planning Board with two (2) mylar and four (4) paper copies for final approval stamping. Applicants will further be required to pay a refundable \$50 fee to assure they return one (1) mylar and three (3) paper copies to Town offices after completion of filing with the County Clerks office.

Atty Oudemool advised the board that Codes Enforcement Officer Bob Hermmann will be setting up to administer all of our paperwork.

Applicant: Van Gorden
Present Mrs. Van Gorden

Mrs. Van Gorden said that they were waiting for the surveyor to get back to them showing them a road conveyance, which the board had requested. Atty Oudemool had spoken to the surveyor

and advised him that under law it is interpreted that the applicant is offering to the municipality a road conveyance by putting a line in front of Lot 1A and in front of Lot 3A. Atty Oudemool also spoke to Dennis Palmear, Town Highway Superintendent, who said he would get in touch with the surveyor and let him know its okay. With everything in order except for the new drawing showing the additional road conveyance, a motion to hold a Public Hearing for April 13, 2011 at 7:00 p.m. was made by Member Stevenson and seconded by Member Dugar.

RECORD OF VOTE

Chairman Tim Filkins	(Yes)
Member John Stevenson	(Yes)
Member Floyd Duger	(Yes)
Member Dan Leary	(Yes)
Member Karen Carney	(Yes)

Motion Carried

Applicant: Ryan
Present Elena Ryan

Since Mrs. Ryan's last appearance she met with Codes Enforcement Officer Bob Herrmann to sort out the side yard distances for the existing buildings. He had to resize it to correct the sideyard set back problems. The distances are now adequate and in compliance. There will be a problem for the County Tax Mapping Department and the lot dimensions for frontage on Hamilton Road need to be inserted on the drawing. The boundary dimensions of Lot 1 are needed to be added to the map. A legal description has not yet been provided.

Atty Oudemool will call Heather Warren to see why she can't use Crego Road as a starting point for frontage on Valley Drive.

Final Approval will not be given until we receive a map that has necessary dimensions on it.

A motion to waive Preliminary Plat approval was made by Member Stevenson and seconded by Member Carney.

RECORD OF VOTE

Chairman Tim Filkins	(Yes)
Member John Stevenson	(Yes)
Member Karen Carney	(Yes)
Member Dan Leary	(Yes)
Member Floyd Duger	(Yes)

Motion Carried

A motion to set Public Hearing for next meeting April 13, 2011 at 7:00 p.m. was made by Member Dugar and seconded by Member Stevenson.

RECORD OF VOTE

Chairman Tim Filkins	(Yes)
Member Floyd Duger	(Yes)
Member John Stevenson	(Yes)
Member Dan Leary	(Yes)
Member Karen Carney	(Yes)

Motion Carried

The SEQR form was completed. A motion for Negative Declaration was made by Member Stevenson and seconded by Member Carney.

RECORD OF VOTE

Chairman Tim Filkins (Yes)
Member John Stevenson (Yes)
Member Carney (Yes)
Member Dan Leary (Yes)
Member Floyd Duger (Yes)

Motion Carried

Atty Oudemool learned that the maps will have to go to the County Planning board due to Skaneateles Creek running through the property. The County map shows the property is in an Agriculture District as of 11/20/2010. Agriculture Data Statements were completed.

Applicant: John and Mildred Tracey
Present Bob Eggleston

SEQR has been completed. There is no farm use within 500 feet. We have a letter approving the curb cut. The County Planning Board commented that individual septic systems must be approved for both lots by the County Health Dept. prior to subdivision approval. A motion to waive the Preliminary Plat was made by Member Stevenson and seconded by Member Carney.

RECORD OF VOTE

Chairman Tim Filkins (Yes)
Member John Stevenson (Yes)
Member Karen Carney (Yes)
Member Dan Leary (Yes)
Member Floyd Duger (Yes)

Motion Carried

A motion was made by Member Carney and seconded by Member Duger to approve the Final Plat dated 11/17/2010 with a revision date of 11/18/2010 subject to dates being added for Lot 1 and Lot 2 for septic system approval.

RECORD OF VOTE

Chairman Tim Filkins (Yes)
Member Karen Carney (Yes)
Member Floyd Duger (Yes)
Member Dan Leary (Yes)
Member John Stevenson (Yes)

Motion Carried

Mr. Eggleston was advised that we would need a minimum two (2) Mylar and four (4) paper copies of drawings, with one (1) mylar and three (3) paper copies returned to the Town offices after filing has been completed with the County Clerks office. Mr. Eggleston inquired as to a time period in which the drawings should be returned to the Board. He was advised that we do not have a written required time limit.

Applicant: Jerry Furney

Member Duger reported back that the Thruway Project that will use Mr. Furney's land was discussed with the Environmental Commission and they found no adverse effect based on the project as proposed.

A motion to adjourn was made by Member Stevenson and seconded by Member Duger.

RECORD OF VOTE

Chairman Tim Filkins	(Yes)
Member John Stevenson	(Yes)
Member Floyd Duger	(Yes)
Member Dan Leary	(Yes)
Member Karen Carney	(Yes)

Motion Carried

Respectfully submitted

Judy Vollmar
Secretary
Town of Elbridge Planning Board